

**HERITAGE of HUNTLEY HOMEOWNERS ASSOCIATION**

*Architectural Review Committee*

Plan Approval Request

The attached is submitted for approval by the Architectural Review Committee. I understand that final approval may take one (1) month from the time a complete and properly prepared submittal has been received by the Committee. ***I understand that all work must be completed within 30 days of approval.*** I am requesting permission for the following construction or installation:

- sidewalk       driveway       courtyard       patio       deck
- fence       exterior lights       satellite dish       hot tub       wall

other - describe: \_\_\_\_\_

As required, I have attached **ONE (1)** copies of the Plat of Survey, including "to-scale" drawings on plat, and **ONE (1)** copies of the contractor's plans.

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Lot Number: \_\_\_\_\_

Address: \_\_\_\_\_ City/State: \_\_\_\_\_

Home Phone: (\_\_\_\_) \_\_\_\_\_ Work: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Signature: \_\_\_\_\_

The Architectural Review Committee has reviewed the plans submitted. Please note:

Approval has been granted for the use and location only. Approval does not constitute any review or approval as to the adequacy or sufficiency of the design of the structure itself. For your own protection, may we suggest that you obtain a certificate of insurance and contractors license number (if applicable) from your contractor. You must also comply with all other State and Local rules and regulations. A building permit may be necessary from the Village of Huntley.

The following additional condition shall also apply:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Your plans cannot be approved at this time for the following reason:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Please work with your contractor and resubmit the plans with revisions as indicated:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**APPROVAL:**  
Architectural Review Committee:

By: \_\_\_\_\_

Date: \_\_\_\_\_

Please send form to: Heritage of Huntley HOA  
C/O Mperial Asset Management, LLC  
110 North Brockway St. #320  
Palatine, Illinois 60067

Email: [HeritageofHuntley@gmail.com](mailto:HeritageofHuntley@gmail.com)  
Phone: 847.757.7171  
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