

SAN TROPAI 1 (ONE)

MISCELLANEOUS

1. Owners shall not direct contractors of the building in the performance of their duties
2. Owners shall refrain from requesting building contractors to do special jobs during working hours

MOVE-IN/MOVE OUT PROCEDURES

1. Residents shall provide to the Association a formal written notice of intent to sell and the proposed date of closing. Included must be the name, address and phone number of the proposed new owner. The information must be provided at least thirty (30) days prior to closing.
2. Notice must be given to the Management Company for all move in and move out of the building.
3. A one-time \$75.00 is charged to program the intercom.
4. New owners/residents must meet with the Board of Directors prior to moving in or doing any alteration, repairs, or remodeling in their units.
5. Moving hours are Monday through Saturday from 8:00 AM to 5:00 PM. The Association reserves the right to stop moves that begin before or extend beyond the above-designated hours.
6. Move-ins should be through the side entrance to the building.
7. All debris resulting from the moving process should be removed and disposed of properly.
8. For removal of large items including furniture and appliances, the unit owner must contact a removal company. Contact the Management Company for the name and phone number of a removal company to be used. The unit owner/resident is responsible for arranging the prompt disposal of all packing materials. If disposed of in the dumpsters, boxes must be broken down before they are placed in the garbage room. Failure to comply with this rule when moving will result in a \$100.00 fine, per violation.
9. Any move-in and move-out should be done with expediency and with the least disturbance possible.
10. Two months of assessments are due at closing for reserves.
11. Seller & buyers must pay \$100.00 move-in/move-out fee which is refundable.

NOISE

1. If you have hardwood floors please remove your shoes or wear soft soled shoes when you are home. The surrounding units can hear the clicking or tapping of shoes with a heel, please be considerate of your neighbors.
2. Radios, televisions, etc. should be listened to at a volume so that they cannot be heard outside the boundaries of your unit at any time.
3. Guests attending parties must remain within the unit. Please be aware that unit owners have the right to complain and call the police if a party is too loud. Parties may not spill over into hallways or other common areas. The Party Room may be reserved for a fee for parties.
4. Unit owners/residents are responsible for their guests.

