

Rules and Regulations

Asset Management, LLC

Adopted 05/11/2010

- 1. All Owners are responsible for providing management with their current contact information including Owner Name, Mailing Address, Contact Phone, Email Address, and Emergency Name & Contact Phone. If an Owner does not respond to an information update request from management by the due date, a \$100 fine per month will be assessed to the Unit Owner until the update is provided.
- 2. If an Owner is leasing/renting their unit, the Owner is responsible for providing management with a copy of the current lease. The Owner must also provide management with Tenant contact information including Tenant Name, Phone Number, and Email Address. If the Owner does not provide a copy of the current lease to management, or notify management that the unit has/will be vacated following the end of the previous lease period, a \$100 fine will be imposed upon the Unit Owner on the day following the expiration of the lease, and \$100 per month thereafter.
- 3. A Unit Owner is required to carry full replacement-cost insurance on their Unit. The Unit Owner is required to furnish management with a current certificate of insurance on their unit naming the Association as a certificate holder. If the certificate provided to management expires prior to receipt of a renewed certificate, the Unit Owner shall be fined \$100 per month beginning on the date of expiration of the current certificate.
- 4. Unit Owners and Tenants must pick up their Dog's waste. If a Unit Owner or Tenant is reported not to have done so, the Unit Owner shall be fined \$100 per occurrence.
- 5. Any vehicles that are not garaged within a Unit and are kept on the property must be registered with management. A make, model, year, color and plate number must be provided to management. The Board and Management reserve the right to tow any unregistered or improperly parked vehicles from the property at the Owner's expense.

All information can be sent to Management via EnclaveatRiverfront@gmail.com or by fax to 847.991.8003. You may reach us by phone at 847.757.7171.



