



# Plymouth Farms

## Vernon Hills

### ARCHITECTURAL CONTROL AGREEMENT & APPLICATION

Homeowner Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Address: \_\_\_\_\_ Date: \_\_\_\_\_

Select type of request below

Accessibility

Communications (Cable, Satellite, Phone, Internet)

Door

Heating, Venting and/or Cooling Window

This form shall serve as both an agreement and application between the Homeowner and the Plymouth Farms Condominium Association. The Board of Directors and the Management Company are obligated to protect and preserve the architectural integrity and aesthetic environment of the Associations common elements.

1. For the application to be considered for approval, these two (2) pages must be completed in full as well as all blanks on each page for the corresponding improvement requested.
2. Please allow 10 business days to ensure adequate processing time by the Management Company, the Board of Directors and Maintenance (if applicable) to receive a response to the request.
3. In the event of Board approval, Homeowner shall commence construction in strict conformity with the approved guidelines as soon as practicable, weather permitting, and after all approvals, inspections, and preparations are completed by maintenance, if applicable. In no event, shall construction commence after six months from the date of approval.
4. Homeowner, their successors in title, assignees, agents or heirs, are solely and individually responsible for the repair, maintenance and restoration of said improvement so long as it remains on the property.
  - a. If at any time Homeowner fails to maintain said improvement to the satisfaction of the Board, the Board shall notify Homeowner of his violation of this agreement in writing.
  - b. Homeowner shall bring the improvement into compliance within ten (10) days of the date of said notification.

- c. Failure of Homeowner to remedy the defects as outlined by the Board in the improvement, may, in the discretion of the Board, result in the Board undertaking any and all repairs, maintenance or restoration of Homeowner's improvement at Homeowner's expense.
  - d. Any and all expenses incurred by the Board in making said repairs, maintenance or restoration shall be assessed to Homeowner's account in accordance with Article of the Declaration, to collect the foregoing, including all costs and attorney's fees.
5. In the event Homeowner constructs an improvement different from what was approved, the Board may in its discretion, enter upon Homeowner's appurtenant portion of the common elements to dismantle and remove same or utilize any and all remedies available at law or in equity. Homeowner does hereby indemnify and hold harmless the Board, Association and its duly authorized agent and refrain from instituting an action for trespass in the event the board removes said improvement. The Board's right of entry is unqualified and in conformance with the Declarations of Plymouth Farms Condominium Association.
  6. All improvements are considered a temporary approval, where the home must be restored to original condition upon the exit of the Homeowner or any resident which occupied the premises at the time of the original approval.
  7. Plans and specifications of all improvements must be submitted and attached to the application to show location and dimensions.
  8. Homeowner agrees to any reasonable fees to cover expenses such as inspections and installation of said requested architectural improvement.
  9. Homeowner agrees to sole liability should the architectural request create any upkeep, maintenance or cause any damages and therefore be responsible for such costs associated.

We, the undersigned, do hereby acknowledge that we understand the rules concerning the proposed improvement. We agree to abide by the rules set forth by the Board of Directors in these rules and regulations and will be solely liable for upkeep and maintenance on this improvement and any damages that may occur due to these changes.

Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Homeowner)

Date: \_\_\_\_\_ Signature: \_\_\_\_\_  
(Resident if Applicable)

Once form is completed, please mail to:  
Plymouth Farms  
C/O Mperial Asset Management, LLC  
110 N. Brockway St Ste. 320  
Palatine, IL 60067

Or e-mail to: [plymouthfarmshoa@gmail.com](mailto:plymouthfarmshoa@gmail.com)

Or Fax to: 847-757-7171