



January 10, 2014

RE: Normandy Hill Townhome Association rule about late payments and Corrective Amendment for the association's declaration

Dear Townhome Owner:

Please be advised that the board of directors has added the following rule effective February 1, 2014. This is an improvement for association members as a whole.

Assessments and miscellaneous charges are due on or before the first (1st) day of each month. It is the Unit Owners responsibility to see to it that their payment is received by that date, regardless of whether or not they receive an invoice. A late fee equal to \$50.00 will be assessed for payments received after the tenth (10th) day of the month.

Additionally we caught an error in your association's declaration. This is due to what is called a scrivener's error (clerical error). Attached is a Corrective Amendment along with the declaration page with the error.

Please feel free to contact me if you have any questions regarding these issues or any other association matter.

Best regards,

Ron Jasnowski
Managing Agent

Enclosure: Corrective Amendment
Declaration page 6 with section 3.06(i).